

Minutes for Committee Meeting

Monday 4th December 2023 7.00pm

Present: Leigh Henderson (LH), Jackie Tobin (JT), Ken Littlejohns (KL), Carol Quinn (CQ), Deborah Montgomery (DM), Ian Byett (IB), Dave Hope (DH), Anna O'Neill (ACO)

Apologies: Ann Henderson (AH), Jo Breeds (JB), Terry Wegg (TW), Felicity Edwards (FE), Ray Gartland (RG); Avi Govind (AG)

	PART 1
1	<p>LH welcomed the attendees and thanked them all for attending. LH confirmed that the meeting was quorate.</p> <p>Minutes of the last meeting (06/11/2023)</p> <p>The minutes of the previous committee meetings were discussed and agreed as true and accurate records.</p>
2	<p>Matters arising from the last minutes</p> <p>It was noted that Dave Ragan won the Regional EA Coach of the Year award.</p> <p>It was agreed that two meetings will be required in January to ensure that there is time to properly discuss the finances as a stand alone subject and discuss the budget prior to the AGM. This follows the approach followed out previously.</p> <p>The Committee Tracker was reviewed and updated.</p>
	PART 2
3	<p>REPORTS</p> <p>The reports were issued in advance of the meeting via email and additional comments are noted below.</p> <p>Treasurer</p> <p>AG was unable to attend due to travel problems</p> <p>Membership</p> <p>It was noted what a great job CQ has done in pursuing memberships and payments.</p> <p>Coaching</p> <p>A Sleep has requested an additional coaching slot on Wednesdays rather than Sundays. This can be accommodated, and provision will be made when the session clashes with Open meetings.</p> <p>It was noted that the Club has ceased to target athletes finishing in the top 3 at Basingstoke Schools Championships and this should be reinvigorated.</p> <p>The town mayor is going to meet with the individuals involved in life saving treatment at the Popham cross country race.</p> <p>Clubhouse – we now have the projector referred to in previous minutes. SSE will advise electricity next steps in the next 20-25 days.</p> <p>Open winter throws are going well, and DM is on top of all arrangements.</p> <p>Club Secretary</p> <p>The attendees referred to the requested decisions set out in the Report. AH's proposals for sports pitch bookings and BDBC Sports Council were ratified.</p> <p>Sport Changes Lives – Action: ACO to follow up</p>

	<p>John Taylor – request for funds. This will not be followed up as the Club is already undertaking activities for the benefit of members locally.</p> <p>Insurance is in place until the end of December. Change to the cover is subject to building control sign off.</p>
4	<p>DECISIONS AND UPDATES</p> <p>Website Update</p> <p>DM requested that the open items (showing in red) be reviewed and that the website update be added to the January agenda - Action</p> <p>DM is happy to work with TW to learn about the website and how to update it.</p> <p>Clubhouse Kitchen</p> <p>JT and DH have considered kitchen ranges and manufacturers. The best quote they have is £1700 from a company called Benchmark. The Committee agreed that they should proceed with this with the addition of a store cupboard in the empty cupboard by the toilets.</p> <p>JT has kindly offered to lend the Club the money for the kitchen if required.</p> <p>Presidents Evening</p> <p>It was agreed that DH should look into hiring a hall for the evening as its possible that the clubhouse will not be ready. It was agreed to make any subsequent decision via email.</p> <p>CQ highlighted a couple of payment issues. Firstly a payment for £130 for Old Basing Village Hall (post meeting note – JB confirmed this is the booking for the junior awards) and a £1000 cheque paid in by LH which was then refused. LH to investigate.</p> <p>Managing the Club House</p> <p>It was agreed that an appeal for help will be co-ordinated once the Clubhouse is open and people can be invited in.</p> <p>Hampshire Champs Location</p> <p>A discussion on this led to a preference to use Portsmouth due to the availability of amenities and better parking than Winchester. It was agreed to wait for further information via AH.</p> <p>T&F Fixtures</p> <p>We are still awaiting Vets and Wessex fixtures to be confirmed. There is a clash in June between intercounties and SAL in June. IB and ACO offered help if necessary to cover J Messenger.</p> <p>Action: CQ to request a booking for April 6th via AH</p> <p>The NAL is taking place at Basingstoke on 7th July 2024</p> <p>CQ outlined that last year the Club paid £400 to co-host an Alder Valley match with Guildford at Guildford. Guildford have requested we do the same this year and this was approved by the Committee. This will prompt a £100 saving in affiliation fees.</p> <p>Senior Awards Night</p> <p>Currently there have been 26 acceptances. Team Managers have been requested to chase up invitees by Friday 8th.</p> <p>A question has been raised about whether the same trophies should be awarded to juniors and seniors to ensure equality of quality. LH has suggested that the Coach querying this produces a proposal for the Committee.</p>

	<p>New Year Relays These will be held at the Memorial Park on New Years Eve.</p> <p>President and Chair for next year DH will be approaching Andy Cullen to look into whether he may be interested in the role of President.</p> <p>All were requested to consider options for a new Chair.</p>
5	<p>AOB</p> <p>The attendees recorded thanks to Overton Harriers for their help, at Popham, in setting up the course and providing equipment. LH to speak to TW to ensure this is visible on facebook.</p> <p>Intercounties in February is due to be at Lord Wandsworth College but this may change to Popham. The Club does not have the capacity to assist.</p>
6	<p><u>Date of next meeting</u></p> <p>Monday 8th January at 7pm in the Clubhouse or Cabin for the Budget Meeting</p> <p>Monday 15th January at 7pm in the Clubhouse or Cabin for the Committee Meeting</p>