

Minutes for Committee Meeting

Monday 18th March 2024 7.00pm

Present: Leigh Henderson (LH), Jackie Tobin (JT), Ken Littlejohns (KL), Deborah Montgomery (DM), Anna O'Neill (ACO), Terry Wegg (TW), Felicity Edwards (FE), Ray Gartland (RG), Ann Henderson (AH), Jo Breeds (JB), Andy Cullen (AC)

Apologies: Carol Quinn (CQ), Ian Byett (IB), Avi Govind (AG)

	<u>PART 1</u>
1	<p>LH welcomed the attendees and thanked them all for attending. LH confirmed that the meeting was quorate.</p> <p>The attendees noted that IB was unable to attend due to ill health and expressed their wishes for a speedy recovery.</p> <p>Minutes of the last meeting (05/02/2024)</p> <p>The minutes of the previous committee meetings were discussed and agreed as true and accurate records.</p>
2	<p>Matters arising from the last minutes.</p> <p>The Committee Tracker was reviewed and updated. Of point to note was the schedule of open events. The next available date is looking like June. It was noted that it should be possible to target discus and a couple of middle distance events.</p>
	<u>PART 2</u>
3	<p>REPORTS</p> <p>The reports were issued in advance of the meeting via email and additional comments are noted below.</p> <p>Membership</p> <p>LH provided the updated membership payment status provided by CQ.</p> <p>Finance</p> <p>As AG was unable to attend, LH enquired whether there were any queries to raise. The attendees confirmed that there were not.</p> <p>Coaching</p> <p>LH confirmed that he is talking to C Ragan, E Flitcroft and JB about additional sessions for juniors.</p> <p>A Sleep is drafting a document to set out what his session cover so that this can be shared more widely.</p> <p>LH provided an update on the throws and jumps apparatus improvements currently being replaced by the Council. The biggest issue currently is that the jump covers won't be replaced immediately.</p> <p>Clubhouse</p> <p>FE advised that the electricity has been connected but work is still required to complete the work before the Clubhouse can be formally opened. The electrics can't be signed off as completed until the Council issues the requisite certificate.</p> <p>The building inspector is satisfied with the work done and has advised that the kitchen does not have to be complete before the building opens. Additional accessories are to be added to the disabled toilet such as handles and mirror. Work needs to be completed on boxing in the ducting in the ladies toilets and cupboards.</p> <p>The electrics for the projector have been quoted as £130 and for the defibrillator £60. These will be included in the next Wates grant application alongside a new screen and speakers.</p> <p>Furniture is in hand and offers of help to move it were made by attendees.</p> <p>DM advised that a review of the website is scheduled for Friday 22nd March.</p>

	<p>JB presented the work she has done on gathering and analysing competition data and asked that any comments be fed back to her.</p> <p>KL raised the possibility of getting back involved in sportshall competitions as this would be valuable experience for the younger athletes. Based on this there was a suggestion of holding a small open solely for U11 athletes.</p> <p>Membership</p> <p>Nothing additional to note.</p> <p>Club Secretary</p> <p>AH referred to the email from Kevin Laing asking for further input. It was agreed that she would respond, noting his comments and requesting specific actions.</p> <p>Competition Matters</p> <p>The success of athletes at English Schools Cross Country was acknowledged.</p>
4	<p>DECISIONS AND UPDATES</p> <p>Life Memberships</p> <p>A request was made by CQ for the attendees to consider two life memberships:</p> <ol style="list-style-type: none"> 1. International Call Up 2. 25 years <p>All were in favour of conferring these memberships.</p> <p>Vets League</p> <p>RG referred to the League website. He advised that the domain and hosting is in place until January 2025 but there may be a decision to be made on who manages this going forward. The attendees were advised that going forward there is likely to be one website for Hampshire athletics and this will be managed by a webmaster with content being provided by each sub group.</p> <p>RG was advised that there would be an operational cage for the Vets League meeting on April 29th. <i>Post meeting note – the Club now understands that this will not be the case.</i></p> <p>Refreshments</p> <p>JB will make sure that tea, coffee and sugar will be available for all meets. She will produce guidance notes for refreshment considerations for future meets.</p>
5	<p>AOB</p> <p>AH has contacted sports pitch bookings requesting a demo of how the cage works.</p> <p>It was noted that there are no handles on some of the gates. LH is suggesting that A Sleap manages maintenance type queries with the Council so that all communication goes via him.</p> <p>Work is under way to understand how other users of Down Grange are able to access wifi.</p> <p>AH will look into how to get a proper address from the Post Office and will liaise with A Sleap about adding a post box to the Clubhouse.</p>
6	<p><u>Date of next meeting</u></p> <p>Monday 15th April at 7pm in the Clubhouse or Cabin</p>