**Minutes of the Annual General Meeting of**

**Basingstoke and Mid Hants Athletic Club**

**Held at**

**Hockey Club, Down Grange**

**Friday 28th February 2020 at 7.30pm**

**Present:**

Paul Sandford, Carol Quinn, Andy Sleap, Andrea Sleap, Caroline Wegg, Colin Henderson, Cheryll Ragan, Sue Scouler-Davison, Paul Sandford, Ken Littlejohns, Wendy Littlejohns, Ian Byett, Pete Bolton, Nick Wells, Lisa Hedderly, Elizabeth Flitcroft, Rafer Joseph, Emma Amos, Georgina Grace, Liz Spencer, Tim Fowler, Sally Stevens, John Davis, Debbie Davis, Yvonne Owlisu-Ansah, Mitch Lloyd.

1. **Chairman’s Welcome.**

Paul Sandford welcomed and thanked everyone for coming and introduced the AGM welcome video.

Paul thanked all athletes, coaches, team managers, officials, parent helpers and the committee. Particular thanks were given to Sue Pett, who is stepping down from her role as Coaching Co-ordinator, Ken Littlejohn who is stepping down as one of our auditors and to Ian Murdoch who is stepping down from the role of Welfare Officer. Both have been dedicated and hard-working members of the management team.

On behalf of the club, Paul expressed sadness at the loss of our Life President, Reg Eade, Bill Wyeth, Mick Keogh and Roger Aitken.

Paul highlighted key points from his Chairman’s Report, including the aims of the club: ‘To support and encourage every athlete, coach and official in achieving their personal goals whilst contributing to the reputation and development of the club’ and achievements over the past year, including the Hampshire Hoppit organised by Tim Fowler & his team. Paul highlighted the importance of our club development plan but stressed more work was needed to develop our club vision. Attendees were encouraged to contribute to the meeting and to voice their thoughts and opinions on how the club can be improved. Constructive conflict and healthy debate is encouraged.

A question from the floor prompted a brief discussion on how the club could balance athlete ‘performance’ with being a ‘community club’ where all members are welcomed and valued. Paul restated the value of having a club vision which would add clarity.

1. **Apologies for absence.**

Apologies for absence were received from: Leigh Henderson, Ann Henderson, Terry Wegg, Felicity Edwards, Jackie Tobin, Sue Pett, Jo Breeds, Coveney family, Ben Hazell, Rohan Chaffey, Deborah Montgomery, Don Powell.

1. **Approval of the minutes of the AGM on** **27th February 2019.**

Caroline Wegg proposed acceptance of the minutes, seconded by Carol Quinn. The minutes were unanimously approved with no abstentions.

1. **Matters arising from AGM 2019**

No matters were raised.

1. **To receive Treasurers Report and Account for the Financial Year ending 31st December 2018**

Paul Sandford thanked Caroline Wegg for her diligent work as Club Treasurer. Ken Littlejohns and Colin Henderson were also thanked for their work as auditors.

Our Financial Report, available on-line, shows our finances are in a strong position. Paul thanked those who have helped to boost club funds through organising events including Tim Fowler for organising The Hampshire Hoppit.

Paul Sandford explained the committee’s commitment to increase investment in club members through training funds, purchase of additional equipment and financial support for those who need it.

Ian Byett proposed acceptance of the financial accounts, seconded by Tim Fowler. These were approved unanimously.

1. **Life Member presentations**

Since the last AGM, Life Membership has been awarded to Caius Joseph and Nicolas Gerome, both of whom have represented GB as Mullti-Eventers. Don Powell is also awarded Life Membership, having been a member of the club for 25 years. Tim Fowler accepted the certificate on behalf of Don.

1. **Election of Officers, Officer Holders and Post Holders to the Committee and appointment of External Independent Examiners.**

The committee propose Ian Byett as Club President for the term of one year, seconded by Lisa Hedderley. This was unanimously accepted.

Nominations proposed by the committee:

          With the exception of Sue Pett, all existing committee members confirmed their intention to remain in post. The Committee proposed acceptance, Liz Flitcroft Seconded, unanimously agreed with no abstentions.

Paul Sandford thanked all individual members of the committee for their contribution.

The following nominations to vacant posts were unanimously confirmed:

Welfare Officer – Jody Walker-Barrett Proposed Paul Sandford, Seconded Liz Flitcroft

Coaching Co-ordinator – Leigh Henderson Proposed Cheryll Ragan, Seconded Nick Wells

Other vacant posts:

Vets Manager

Cross Country Secretary
Communication/Public Relations Officer

The club is also looking for more coaches, including an additional Jumps Coach.

It was proposed to amend the Constitution, point 13, which currently reads ‘The account to be audited annually by 2 members of the Club elected for that purpose at the AGM.’ Amended to read ‘The annual accounts will be subject to an Independent Examination by examiners appointed for that purpose at the AGM.’

Colin Henderson and Georgina Grace were confirmed as External Examiners, nominated by Cheryll Ragan, seconded by Ken Littlejohn and accepted with one abstention.

Paul Sandford encouraged members to contribute to the work of the club in any way they can. Members are invited (and encouraged) to attend committee meeting in an informal capacity to gain insights into the running of the club and to support committee members and post holders.

1. **Membership fee changes**

England Athletics registration fee is to increase by £1 in 2020.

The committee propose to increase club membership by £2 per member. Proposed by Carolin Wegg, Seconded by Cheryll Ragan.

The increase ensures our income keeps pace with inflation and allows the club to invest in member facilities and services as previously outlined.

Accepted unanimously.

1. **Membership Satisfaction Survey**

Sue Scouler-Davison explained the context in which our members were surveyed in September and October 2019.

Sue summarised the feedback under seven headings which reflects the themes that emerged: 1) Communication, 2) Club Kit, 3) Volunteering, 4) Training Provision, 5) Competition Opportunities, 6) Club Facilities and 7) Safety.

A summary of the feedback will be shared on the Club Website.

1. **Facilities Update**

Paul Sandford informed the meeting of progress with the development of the Down Grange site. The council have completed stage one, an additional Hockey Pitch, and are currently looking at stage two – trackside Facilities.

The council is confident that funds will be available to resurface the track and develop facilities. Concerns have been raised by the council at the potential cost of building the facilities as per current design. The committee have been forwarded an outline of alternative options to consider which will be discussed at our next committee meeting.

The following point were raised in discussion for future consideration:

* Could the development of the track include the option to have Photo Finish at the end of the back straight so that sprint events can be held according to the direction of the wind?
* Can we consider how we communicate the names and email addresses of team managers (in accordance with data protection)? We also need to make it easier for Team Managers to communicate with relevant athletes to help simplify the duties of Team Managers.
* Rafer would like the club to host a multi-event competition in 2021, providing high level competition and an opportunity for UK athletes to achieve qualifying standards for the Commonwealth Games.
* The meeting recognised that communication is a key area of opportunity to improve the way the club supports its members and to manage events more efficiently. We also need athletes/parents to respond to coach/club communications.
* Can we consider ways to recognise more athletes at the Junior Awards evening so that there is more breadth of award winners?
1. **Any Other Business**

There were no other points of business. The meeting closed at 9.30pm.

Date of the next meeting to be decided.