

Basingstoke and Mid-Hants Athletic Club
Committee Posts
Role Profile

Committee role – Cross Country Secretary

Main duties

- Collate information regarding dates/venues (where available) and liaise with Membership Secretary/General Secretary
- Collate information regarding events and distribute information to all coaches/athletes & Road Runners eg Hampshire XC League, Newbury Border League, Hampshire County XC, SEAA XC, National XC, SEAA Road Relays
- Attend all XC events (if available). Arrive, if possible, prior to BMH athletes.
- Team Manager on the day as appropriate to the event
- Collate results and distribute to coaches and via website

Other duties may involve.

- Attend League AGM Meetings if available
- Arrange and book any transport
- Attend monthly Committee Meetings (if available)

Eunice Stevenson
1.1.2010